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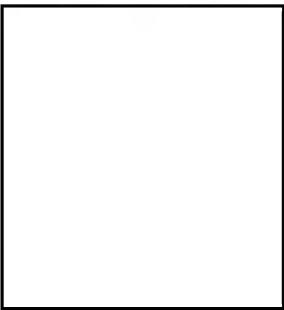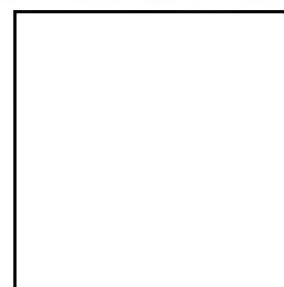
Security Information

9 July 1953

MEMORANDUM FOR THE RECORD

SUBJECT: Group Meeting #2, DD/I Training Liaison Officers, 8 July 1953

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PRESENT:

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	OSI		ORR
	OSI		ORR
	OCI		ORR
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	OCD		OTR
	OCD		OTR
	ONE		

1. <u>Intermediate Intelligence Training</u>

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a. This subject was put on the agenda at the request of [   ] to permit IT/D to present a summary of the Intermediate Intelligence Course for Scientific Analysts to familiarize the TLO's with the course and raise the possibility of developing other comparable courses at the intermediate intelligence level. Subject course was conducted during June at the specific request of OSI. [   ] presented the summary.

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b. The course consisted of three basic parts: (1) a general presentation of the principles, methods, and doctrines of intelligence; (2) a scientific seminar oriented to the USSR; (3) case work projects assigned by OSI, and oral presentations by the trainees on such projects.

c. Student critiques of the course reflect its value for scientific analysts, grades 7-11, and the desirability of giving such personnel intelligence perspective as well as specialized scientific training.

d. OTR has the capability to organize similar small group seminars and courses (two weeks full time) which can be slanted toward the particular office interest or requirement. Such courses could be offered quarterly, with other offices participating in and contributing to the courses as is desirable.

e. It was agreed that personnel at division chief level might well sit in on such a course and/or participate in one of the panels, and that both would be extremely valuable to all concerned.

f. It was agreed that case work projects, limited to the exploratory phase in the course, could be expanded into monographs by the trainees upon return to their office, and could thereby contribute to the intelligence production effort.

g. It was agreed that evaluation of the trainees was extremely valuable to the office concerned and should cover as many elements as could adequately be observed in the course.

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h. The TLO's will discuss within their respective offices interest in and requirements for comparable courses. This subject will be on the agenda for the August meeting, at which [   ] will be present.

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2. Briefing of Service Attaches

a. This subject was put on the agenda as a result of the ORR memorandum re briefing of outgoing service attaches. ORR has interest in briefing selected attaches on its Travel Folder Program; this raised the question of briefing of attaches by offices of the DD/I and the responsibility for briefings under CIA Regulation [   ]

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b. S/PP presented the background of the attache problem, advised that the DD/I would take over this function, and invited DD/I representatives to the meeting on 13 July, at 2:00 P.M., in [   ] office to determine the briefing requirements of the DD/I offices and to lay on OIC coordination, with some assistance from OCD.

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3. Statements of Office Training Policies

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This subject was put on the agenda at the request of [   ] of ORR in order that each TLO might present a statement of his office training policies, particularly with respect to the operation of the office CSB. In this way, there would be valuable inter-communication of ideas on this subject between the DD/I TLO's and OTR. It was this item which led to extending an invitation to [   ] to attend the meeting.

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a. ORR - [   ]

(1) In ORR, which has three main areas of economic research, geographic research, and coordination, since the BIC answers much of the problem of knowledge of the intelligence function, the main training problems arise in the areas of economic and geographic research.

(2) In the area of geographic research, specialized training is required in geographic fields and also in area to improve the area competency of geographers. The training job and policy re geographic training is relatively simple.

(3) In the area of economic research, it is not so simple. Each economic division in ORR has its own function and job in producing economic intelligence. Each ORR officer should have three talents: (a) economics, (b) engineering or similar science, and (c) language competency necessary to area knowledge. In exotic languages, ORR depends upon FDD, so that its language requirements are mainly Russian and German.

(4) Language aptitude and/or competence, and competence in engineering-technical subjects are normally required for employment in ORR. But economic competence is hard to come by and most of the ORR training problem is concerned therefore with economic subjects, especially in training in the economics of an area, particularly the Soviet bloc.

(5) Long-range planning for training is mainly in the field of economics. The ORR CSB has not yet reviewed the PER's on this point. To date, PER's have been used as the basis for short-range rather than long-range planning for training.

(6) Intelligence production in a limited sense has been carried on by trainees while in training by means of papers and theses written in connection with the training program.

(7) To meet its training problem, ORR has developed internal courses on methods of research, map reading for intelligence purposes, etc. It also established, in collaboration with OTR, and conducts specialized Russian language courses (4 weeks, 2 hours per week) in order to train personnel in the Russian alphabet and in the use of Russian maps and dictionaries.

(8) The policy re training is largely left to the division chiefs; in ORR 8-9% of the total man years (84 man years) is available for training; that is, about 80-100 people full time in training in FY 1954, not including internal training and field trips.

(9) In discussion, the following conclusions were reached:

(a) That consideration should be given by ORR and other offices to levying long-range training requirements on the JOT Division of OTR. (ORR requirement for Chinese language—two years full time—could be met by the JOT program.)

(b) PER's should be the basis for training, after such PER's are screened by the office CSB, selecting the person to be trained for the Agency. A handbook on the Career Service Program is now in preparation to be distributed throughout the Agency, target date 1 September.

25X1A9A   (10) [_____] extended to all present an invitation to sit in on ORR CSB meetings, which are held every other Thursday at 4:00.

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OSI CSB reviews all requests for training; otherwise training policies of OSI are comparable, though not as elaborate, to those of ORR. [_____] der is a consultant to OSI on training matters.

25X1A9A   c. OCI - [_____]

(1) In the development of a training program for OCI, policy had to be determined by some authority, which it was decided should be the OCI CSB.

(2) In reconciling the production effort and the training requirements of OCI, the CSB uses the PER's, which are the most valuable aspect of the Career Service Program in terms of planning individual careers.

(3) The OCI CSB has examined all the training elements or opportunities (60) open to its personnel, and reviewed PER's to establish, in collaboration with division chiefs, priorities on training elements. The CSB then approved on a priority basis training in terms of man-years of effort for FY 1954 (10.7%).

(4) In cases of training not provided for, referral is made to division chiefs for reconsideration and adjustment of priorities.

(5) It was concluded, after some discussion, that where an individual wants training and is turned down by his division chief, that fact should be included on the PER for consideration by the CSB. Training is, however, a privilege and not a right, and appeal other than PER referral to the CSB is not necessary.

d. Statements on training policies by OCD, OO, and ONE will be made at the August meeting.

4. **Budget Follow-Up**

Cost of external training for Fy 1954 and Fy 1955, based on requirements statements of the various offices summarized by S/PP.

5. **New Business**

a. Organization chart of OTR distributed.

b. It was requested that TLO's should be notified of OTR approval of training requests. S/PP will check with [   ] on this point.   25X1A9A

c. S/PP agreed to brief [   ] of A&E on the functions of the TLO's in   25X1A9A
the Agency. This point arose as a result of [   ] meeting on 6 July a   25X1A9A
which he seemed to regard DD/I and DD/A TLO's as having responsibilities equivalent to those in DD/P.

/s/

[   ]   25X1A9A

Chief, Plans & Policy Staff